Hello there,

To book your Chevron Exclusive Corporate Massage appointment now, you can do this via MindBody Online, as per the instructions below.

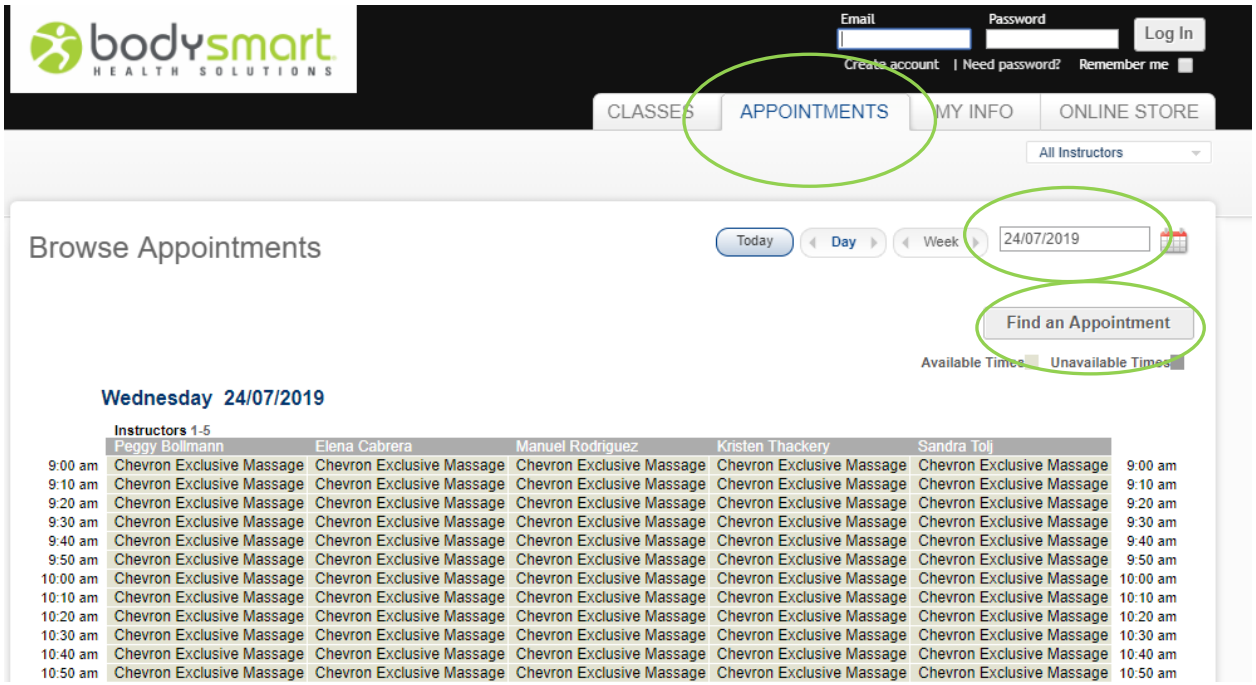
## Step 1: Visit Bodysmart Health Solutions MindBody Online

The simplest way to book Chevron Exclusive Corporate Massage appointments via Bodysmart Health Solutions MindBody Online is to click on the web link provided to you and then click on the following icon on the web page:

CLICK HERE to visit Bodysmart Health Solutions MindBody and book your Chevron Exclusive Corporate Massage

Please then proceed to:

- Select the 'APPOINTMENTS' tab at the top of the screen
- Select the date as 24/07/2019
- Select 'Find an Appointment'



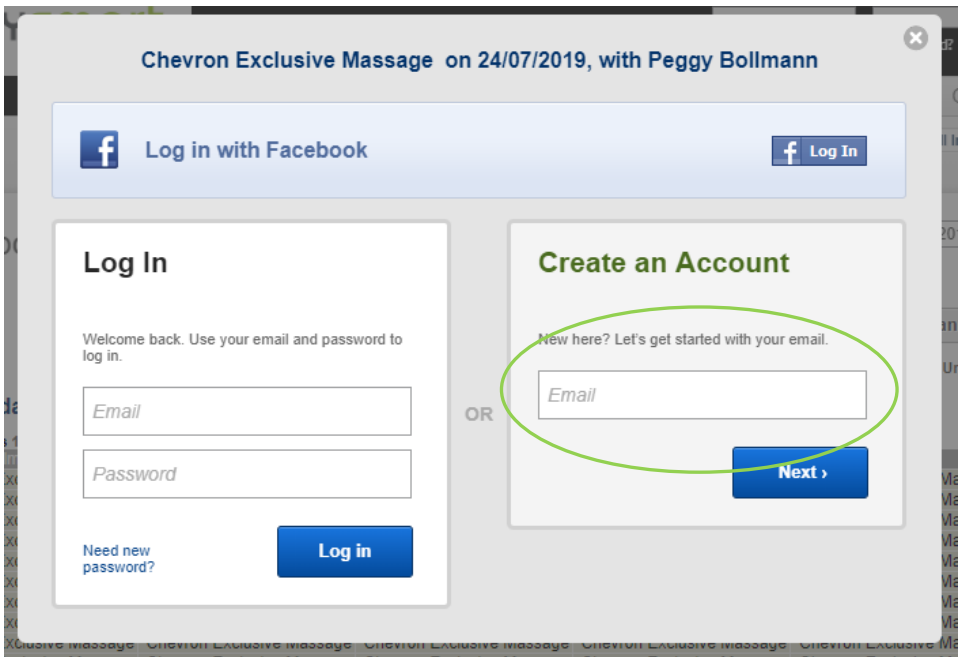

## Step 2: Find an appointment time that's suitable for you

As per the above, here you will be able to select a **10 minute** appointment time with one of our five remedial massage therapists (Peggy Bollmann, Elena Cabrera, Manuel Rodriguez, Kristen Thackery and Sandra Tolj). You can do this by double clicking on the 'Chevron Exclusive Massage' icon aligned with your time of choice under your preferred therapist.

**Please note you will only be able to select an appointment on Wednesday 24th July 2019*

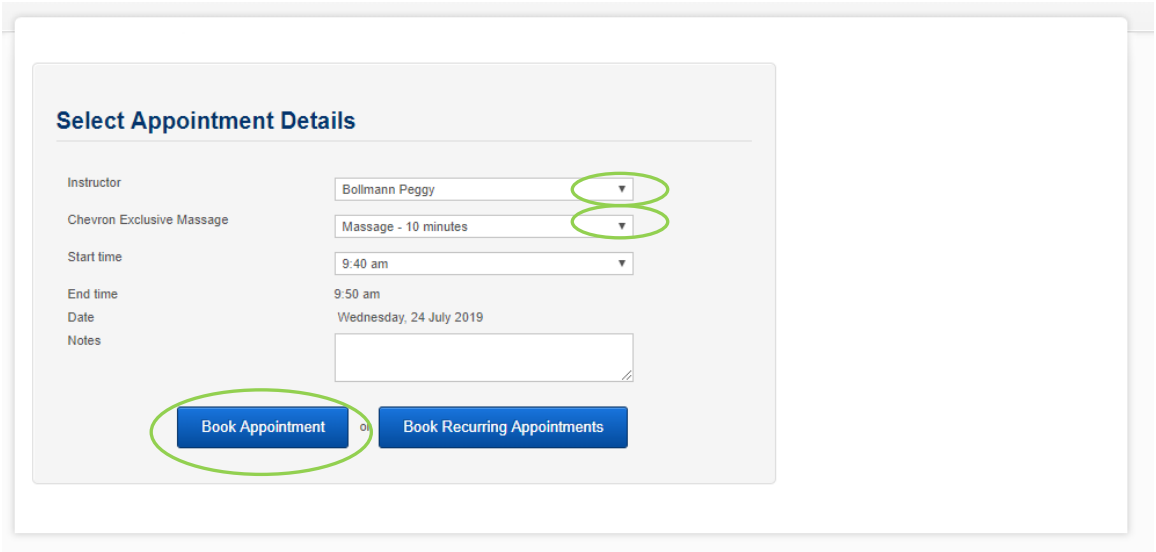
## Step 3: Create a MindBody account or log into an existing MindBody account

If you have an existing MindBody account then you can use this to proceed with your booking, otherwise create an account as per the below screenshot:

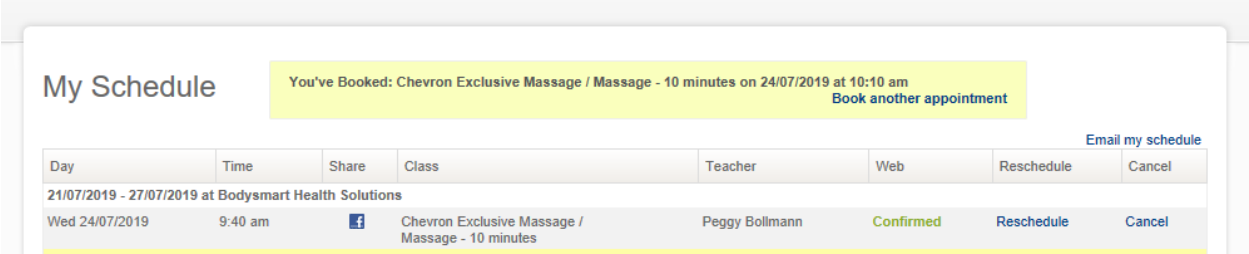



## Step 3: Confirming your booking

Once you have logged into/or created your MindBody account, the originally selected massage therapist and time will auto-populate (however you can change this if you selected the incorrect time etc. via the drop downs), as per the below:



Add any notes to the appointment that you wish to share with the practitioner and then click 'Book Appointment'.
This will take you through to a confirmation screen as per the below:




You will then receive a confirmation email with the option to add the appointment to your calendar.

## Attending Appointments

*Please arrive on time to your scheduled massage appointment. All appointments with all massage therapists will be held in rooms as follows:

**Wednesday 24th July 2019 (9am – 2pm)**
**QV1 Conference Centre: Level 2 – Training Room 2**

*Please ensure you bring your 'Corporate Massage - New Client Form' along with you on the day of your booking. You can find and complete this form by clicking on the following link on the webpage:

CLICK HERE for Corporate Massage – New Client Form (to be completed prior to booking)

## We Are Here to Help!

If you have any questions, please do not hesitate to contact us on (08) 9481 8708 or reception@bodysmart.com.au.

Kind regards,
Ashleigh Brown

**Clinical Assistant**

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